

## FULL COUNCIL – PROGRESS REPORT

Appendix A

Item	Action Agreed at Committee	Action Taken	Responsibility	Time Schedule
<b>OFFICE</b>	<p><b>TO REVIEW THE COUNCILS, CALL OUT PROCEDURE.</b></p> <p>Members reviewed the councils current call out procedure and <b>RESOLVED</b> unanimously that there were no changes required. Members <b>RESOLVED</b> unanimously that as there were no contracted staff to work weekends costs should be investigated from organisations to cover any issues that cannot be dealt with during working hours and relevant numbers are to be provided to the designated councillors for action as weekends.</p>	<p>Call out costs being investigated.</p>	EDC	In Progress
<b>JUBILIEE EVENT</b>	<p>Members considered the report provided by the Community &amp; Events Officer and <b>RESOLVED</b> unanimously to hold a country show type event on <b>Saturday 28<sup>th</sup> May 2022</b>, to incorporate the Queen's Platinum Jubilee Celebrations and set a budget of £7,000 using the funds which would have been set aside for the Wildlife Day and Armed Forces Day and to keep the Armed Forces Day celebrations for 2022 the same as they were in 2021 with the decoration of the town centre.</p> <p><b>17.01.22 – council agreed to hold a jubilee event and a working group to be set up.</b></p>	<p>Working group recommendations to be submitted to Full Council 28.02.22 – agreed.</p>	LG	In Progress
<b>BLUE PLAQUES</b>	<p><b>TO CONSIDER AND AGREE THE APPLICATIONS MADE FOR BLUE PLAQUES.</b></p> <p>Members considered the applications received and <b>RESOLVED</b> unanimously to purchase plaques for Nurse Ada Andrews and Clara James. Members requested that the Town Clerk investigate permission for installing the plaques on the proposed locations of the Labour Club in Lionel Road and the Friends of Concord Beach hut at the seafront.</p>	<p>Letter sent to CPBC &amp; Labour Club 07.07.21. Permission to install Ada Andrews plaque confirmed by CPBC. Liaison with proposers for wording commenced 07.07.21. No response from Labour Club – asked Community Archive to suggest other location options 23.08.21 – location of Smallgains Hall agreed. Plaques ordered – 24.08.21 – patterns agreed 29.09.21 – 2-3 weeks delivery upon completion. Plaques received 15<sup>th</sup> November.</p>	EDC	In Progress

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<p><b>CANVEY LAKE</b></p>	<p><b>TO CONSIDER AND AGREE THE PROPOSAL TO PLANT 40 NEW TREES AROUND CANVEY LAKE AS PART OF THE ESSEX FOREST INITIATIVE.</b> Members noted the proposal and draft location plan and <b>RESOLVED</b> unanimously to approve the project in principle until further details can be provided, and funding is confirmed.</p>	<p>Ada Andrews plaque to be installed 25.03.22. Awaiting dates from Lord Lieutenant for the Clara James plaque. Funding application submitted 23.07.21. Funding approved. To be considered at the council meeting on the 17<sup>th</sup> January 2022. Approval submitted to Tom Moat 18.01.22 – awaiting planting date. Advert for volunteers put in newsletter and flyer made - delivered to surrounding houses. Trees planted w/c 28.03.22</p>	<p>EDC/AW</p>	<p>In Progress</p>
<p><b>GUNNY SITE</b></p>	<p><b>TO CONSIDER THE PROPOSED BUSINESS PLAN FOR THE GUNNY PROJECT AND AGREE THE TRANSFER OF THE LAND TO THE TOWN COUNCIL</b> Members consider the business plan submitted and <b>RESOLVED</b> to approve the land transfer subject to negotiated leases and accept option 2 of the plan to become a Local Trusted Organisation for the project and to lease the whole site to a charity. Members agreed that draft leases would be sent to all members for comments prior to final approval at a council meeting. Members requested that interested organisations should be invited to the next available meeting to inform the council of their plans and provide details of previous experience and project successes.</p>	<p>Email sent to Big Local 18.01.22 19.01.22 - Email to Jason Bishop to enquire about leases and costs – CPBC confirmed will assist with leases at a reduced cost. 02.02.22 – letter sent to T Bragg regarding the land transfer. 28.02.22 – presentation given by Trust Links to council. Cabinet meeting 16.03.22 - transfer agreed.</p>	<p>EDC</p>	<p>In Progress</p>